

Town Board Meeting Agenda
August 17, 2020
Meeting No. 16

THIS MEETING IS BEING RECORDED



1. ***Roll Call:***
2. ***Pledge of Allegiance:***
3. ***Invocation – Ronald Ruffino, Supervisor***
4. ***Persons Addressing the Town Board (on prefiled or suspended resolutions only):***

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. ***Public Hearings at 7:15 P.M.: None***

6. ***Official Reports:***

7. ***Report of Town Board Committees:***

8. ***Presentation of prefiled resolutions by Town Board Members:***

1. Ruffino/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held August 3, 2020
2. Ruffino/ _____ Approve Audited Claims
3. Mazur/ _____ Acknowledge Issuance Of Building Permits
4. Ruffino/ _____ Authorize Permission Dance Spectrum Re: Lancaster Band Shell
[Lancaster Band Shell]
5. Ruffino/ _____ Authorize Permit Public Improvement, Street Lights Hidden Meadow Subdivision Phase II [Hidden Meadow Subdivision Phase II]
6. Ruffino/ _____ Accept Vincent Vassallo Offer To Perform Landscaping & Painting Memorial Garden & Youth Bureau [Gifts To Town]
7. Mazur/ _____ Authorize Change Order No.1 To Anastasi Trucking & Paving For Roadway Requiring Over Excavation To Remove Unacceptable Soils
[Partridge Walk Reconstruction Project]
8. Mazur/ _____ Adopt Retention & Disposition Schedule For New York Local Government Records [Records Management]

- 9. Mazur/_____ Set Public Hearing Re: Proposed Local Law 2020 Chapter 50 Zoning Revision [Local Law: Chapter 50 Revision]
- 10. Leary/_____ Authorize Change Order No.1 To Ed Bauer Construction For Tree Removal Erie Street Culvert Over Plum Bottom Creek [Erie Street Culvert Over Plum Bottom Creek]
- 11. Mazur/_____ Authorize Change Order No. 2 To Anastasi Trucking & Paving For Removal Unacceptable Soils Beneath Asphalt Old Post Road [Partridge Walk Reconstruction Project]
- 12. Ruffino/_____ Appoint Karen Bonvissuto Principal Personnel Clerk Part-Time [Bonvissuto, Karen]
- 13. Mazur/_____ Approve Site Plan Orville’s Warehouse Facility [3979 Walden Avenue]
- 14. Leary/_____ Award Bid For Aurora Street Over Cayuga Creek Bridge Rehabilitation To Huntington Valley Construction Inc. [Cayuga Creek Bridge Rehabilitation]
- 15. Ruffino/_____ Set Public Hearing Re: Amend V&T Ordinance Re: Stop & Yield Intersections Cross Creek Subdivision [Ordinance: V&T Stop & Yield Intersections]
- 16. Ruffino/_____ Appoint Linda Shepard Clerk Part-Time Permanent Town Clerk’s Office [Shepard, Linda]
- 17. Mazur/_____ Adopt SEQR Negative Declarations Re: Commerce Heritage Warehouse [0 Walter Winter Drive]
- 18. Mazur/_____ Approve Construction Manufacturing & Warehouse 0 Walter Winter Drive [0 Walter Winter Drive]

9. Presentation of Communications By Town Clerk:
 (See Schedule Attached)

10. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.

2. Give his/her name and address to the Town Clerk.

3. Speak directly to the Town Board members, not the audience, using the microphone provided.

4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

11. Adjournment:

COMMUNICATIONS & REPORTS

- 396. Jeanne Feldmann to Town Clerk –
Notice of leaving part-time position in the Town Clerk’s Office effective immediately. Disposition =**

- 397. Assessor to Town Board and Town Attorney –
Request for employment contract to be amended to include the option of dental insurance offered by the Town. Disposition =**

- 398. Code Enforcement Officer to Drainage & Storm Sewer Committee –
MS4 for July 2020. Disposition =**

- 399. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Environment and Planning regarding Commerce Heritage Warehouse Project, Commerce Parkway & Walter Winter Drive. Disposition =**

- 400. Town Clerk to Town Board –
Request for resolution approving the temporary appointment of Linda Shepard, Lancaster, NY to the position of Clerk, part-time in the Office of the Town Clerk effective August 10, 2020. Disposition =**

- 401. Town Attorney to Planning Board, Town Board Liaison, Building Inspector and Town Engineer –
Notice of SEQR Review: Lancaster Parkway Commercial Development, 9 Lancaster Parkway on Wednesday, April 19 at the Planning Board Meeting. Disposition =**

- 402. Richard Young to Supervisor –
Information regarding Heritage House to be located on the corner of Pavement Road and Broadway. Disposition =**

- 403. Town Engineer to Town Supervisor –
Memo recommending approval of Change Order #1 Partridge Walk Partial Reconstruction. Disposition =**

- 404. Town Clerk to Town Board –
Town Clerk Monthly Report for July 2020. Disposition =**

- 405. Town Clerk to Town Board –
Final report of the 2020 County/Town tax collection. Disposition =**

- 406. Dog Control Officer to Town Board –
Dog Control Monthly Report for July 2020. Disposition =**

- 407. Town Engineer to Town Board –
Recommend approval of Change Order #1 Erie St. Culvert Replacement. Disposition =**

- 408. Town of Cheektowaga Office of Building Inspections to Town Clerk –
Notice of Public Meeting (by virtual meeting) to consider application for Area Variance for 6700 Transit Road on August 19, 2020 at 7:00PM. Disposition =**

- 409. Town Attorney to NYSDEC, US Army Corps of Engineers, Erie County Water Authority, Erie County Health Dept., Div. Of Sewerage Management, Erie County DPW, and Erie County DEP –
Request for lead agency designation regarding Coordinated Review for Advanced Thermal Solutions Amended Site Plan, 15 Enterprise Dr. Disposition =**

- 410. Nancy Norman to Town Board –
Comments regarding changes to increase in bulk trash pick-up. Disposition =**

- 411. NYS Dept. of Environmental Conservation to Town Clerk –
Notice that NYSDEC proposed to amend the Wetland Map for Erie County to adjust the State regulated freshwater wetland boundary of Wetland LA-14 in the Town of Lancaster. Disposition =**
- 412. Dog Control Officer to Town Clerk –
Comments regarding assistance from Lancaster Dog Control following a vicious attack on a dog by an unlicensed dog. Disposition =**
- 413. Captain Marco Laurienzo to Supervisor –
Request for ordinance relative to placement of stop sign at northeast corner on Wcathersfield Lane @ Northfield Lane. Disposition =**
- 414. Joseph's Catering Service to Supervisor –
Request for forgiveness of late tax payments due to loss of revenue resulting from COVID pandemic. Disposition =**
- 415. Charles Huber to President R.J. Zima Underground Inc. –
Copy of letter with concerns regarding employees doing underground work on his property for National Fuel. Disposition =**
- 416. DiDonato Engineering to Supervisor –
Recommend that the Town of Lancaster accept the bid from Huntington Valley Construction for Aurora Street over Cayuga Creek Bridge Rehabilitation. Disposition =**
- 417. Town Engineer to Supervisor –
Recommend approval of Change Order #2 for the Old Post Road Spot Repairs. Disposition =**
- 418. Supervisor to Town Board –
Request for support of resolution to appoint Karen D. Bonvissuto to the position of Principal Personnel Clerk Part-Time effective August 10, 2020. Disposition =**
- 419. Town Clerk to Town Board –
Request for resolution to appoint Linda Shepard to the position of Clerk, part-time in the Office of the Town Clerk effective August 10, 2020. Disposition =**
- 420. Planning Board Chairman to Planning Board, Town Board, Town Engineer, Town Attorney, Highway Superintendent and Building Inspector –
Draft copy of minutes from August 5, 2020 Planning Board meeting. Disposition =**
- 421. Planning Board to Town Board –
Memo recommending approval of Amended Site Plan Review for Orville's Appliance Warehouse, 3979 Walden Avenue; Proj. #1751. Disposition =**
- 422. Planning Board to Town Board –
Memo recommending approval of Sketch Plan Review for Fieldstream Subdivision, 6061 Broadway – Fronting on William St.; Proj. #2020. Disposition =**